

MINUTES
Litchfield Board of Fire Commissioners & EMS
October 9, 2014 7:00 PM
Litchfield Fire House, 258 West St. Litchfield CT

Members Present: Chairman John Campbell, Francine Spencer, Teresa Berry, Douglas Hatstat, Aaron Lanthier, Paul Parsons

Members Absent: None

Also present: Fire Marshal David Rogers

Call Meeting to Order

The Chair called the meeting to order at 7:05 p.m.

Approval of Minutes –

September 11, 2014 – Moved by F. Spencer to approve, seconded by D. Hatstat, approved unanimously.

September 25, 2014 – Moved by F. Spencer to approve, seconded by D. Hatstat, approved unanimously.

Public Requests/Comments - None

Commission Requests - None

Budgets – Department, Capital & Operating Budgets

Capital requests will be due in November for discussion by the Commission. The Chair requested each department send their budgets electronically to the Fire Marshal by the 1st of November. Preliminary department budgets should be ready for the December meeting.

Fire Marshal

The Fire Marshal stated that things are starting to settle down in the office as he is getting used to everything and making progress. Inspections are current; he is working with the schools on the all hazardous plan and hoping to get the plan implemented by the end of the school year.

Update on Department Physicals –

Vote to accept amendments to town's Medical and Respiratory Physical Examination Program for Volunteer Emergency Workers discussed at September 11, 2014 meeting.

The Fire Marshal read the proposed changes to the Program: *All new members shall have their baseline physical performed by the Town approved occupational medical provider or with any other occupational medical provider if their primary employment is firefighting.* T. Berry moved to approve the changes, A. Lanthier seconded and the motion passed unanimously.

The next proposed change was to the grace period to obtain a physical. Current policy allows 6 months grace period, the new change will allow 3 months grace period. . T. Berry moved to approve the changes, A. Lanthier seconded and the motion passed unanimously.

The final change is; *All interior members shall have their physical performed by the Town approved occupational medical provider or with any other occupational medical provider if their primary employment is firefighting.* F. Spencer moved to approve, T. Berry seconded and the motion passed unanimously.

Any EMS Business that needs to be discussed

The Chair stated that Bantam Ambulance will begin billing on November 1.

Communications - None

Old Business - None

New Business – D. Hatstat mentioned that E. Litchfield is trying to get final figures from Public Works director regarding drainage at the firehouse and what figures they need to put into the capital budget.

The Chair stated that Bantam FD will be hiring out hose testing this year. It was the consensus of the commission to bid out for hose testing for all departments which would mean adding a line item to the budget. The chair asked each department to get an amount of hose they have so that a cost can be estimated for the budget.

Adjournment –T. Berry moved to adjourn at 7:48, D. Hatstat seconded and passed unanimously.



John Campbell, Chairman
Board of Fire Commissioners & EMS

Date 11-13-14